

WMEA Board Policy

Disclosure Policy

Approved 9/13/08

The WMEA Information Disclosure Policy is intended to ensure that information concerning WMEA operational activities is made available to the public in the absence of a compelling reason for confidentiality. The principal element of the WMEA approach to information disclosure, public awareness and transparency is the identification of a standard package of documents that track programs and operations of the Wyoming Music Educators Association. To the extent that much of this documentation is already available to the public as matter of practice, the following policy codifies such practice.

The following package of documents is available for public inspection at www.wyomea.org:

- Form 990
- Annual Financial Statements
- Governing Documents of the Association
- State of Wyoming Annual Report
- Code of Ethics, Confidentiality, Conflict of Interest Policy
- Disclosure Policy
- Document Retention and Destruction Policy
- Investment Policy
- Meeting Minutes and Archives Policy
- Whistleblower Policy

Records of interest to the association and provided for inspection
(www.wyomea.org/membersonly) by the membership but not made public are:

- Directory of Music Educators in Wyoming
- WMEA Yellow Pages (Advertisers Directory)
- WMEA Board Meeting Minutes
- WMEA Annual Budget

Records of interest to the association and provided for inspection by the executive committee but not made public (produced in booklet format) are:

- WMEA Membership Roster with Personal Contact Information